



Permit #F00163730-A

FilmL.A., Inc.  
6255 W Sunset Blvd, 12th Floor  
Hollywood, CA 90028  
t: (213)977-8600 - f: (213)977-8601  
www.filmla.com

## Summary Information

**Permit No:** F00163730-A

**Type of Permit:** FILMING

**Release Date:** 08/04/2020

**Production Company** COPPER HILL ENTERTAINMENT  
LLC

**Producer** Alex Hluch

**Insured Company Name** COPPER HILL ENTERTAINMENT  
LLC

**Director** Colin Holgraves

Contact Phone No. 1 310-525-0216

**1st AD** Felipe Lazaro

Contact Phone No. 2

**Production Manager** Jennifer Kleinschmidt

Fax

**FilmL.A. Coordinator** Michael Gonzalez

Address 5800 HANNUM DRIVE, SUITE 110  
CULVER CITY, California 90230

**Location Manager** Jennifer Kleinschmidt

Primary Phone Mobile - 310-598-0188

Secondary Phone

**Production Title** GREAT GIFT EXCHANGE

**Location Assistant** Regina Leckel

Primary Phone Mobile - 973-865-9109

Secondary Phone

**Type of Production** TV Webisode/Mobisode/Podcast

## Fees

CULVER CITY FIRE OFFICER DAILY FEE \$5,465.00  
(WEEKDAYS)

**Total Permit Fee** \$5,465.00

**Number of Locations** 1



## Summary Information

## Location

Location 1 of 1

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**Permit Number** F00163730-A  
**Production Company** COPPER HILL ENTERTAINMENT LLC  
**Insured Company** COPPER HILL ENTERTAINMENT LLC  
**Production Title** GREAT GIFT EXCHANGE

**Location Manager** Jennifer Kleinschmidt  
**Primary Phone** Mobile - 310-598-0188  
**Secondary Phone**

**Location Address** 5800 Hannum Ave, Culver City, CA, 90230**Location Type** Office Building**Prep Dates** 7/26/2020 - 8/2/2020 08:00 - 20:00 8 days

**Film Dates** 8/3/2020 - 8/3/2020 08:00 - 20:00 1 day  
 8/5/2020 - 8/5/2020 08:00 - 20:00 1 day  
 8/7/2020 - 8/7/2020 08:00 - 20:00 1 day  
 8/10/2020 - 8/10/2020 08:00 - 20:00 1 day  
 8/12/2020 - 8/14/2020 08:00 - 20:00 3 days  
 8/16/2020 - 8/16/2020 08:00 - 20:00 1 day

**Open or Closed to the Public** Closed

**Generic Conditions** \*\*\* MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.\*\*\*  
 \*\*THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.\*\*  
 All vehicles must be parked on private property  
 CULVER CITY: Must maintain local/emergency access  
 Must Maintain 5' Clearance on Sidewalks/Walkways  
 Must maintain local/emergency access  
 No cast or crew parking on area streets  
 No interference with merchant activity.  
 No interference with vehicular or pedestrian traffic  
 No stopping or setting up in front of merchants or residents without prior approval

**Please see attached document** SpotCheck-CCFD.pdf

| Equipment on Location | Type | Quantity | Personnel on Location    | Type | Quantity |
|-----------------------|------|----------|--------------------------|------|----------|
| Cast/Crew vehicles    |      | 10       | Cast                     |      | 4        |
| Generator             |      | 1        | Crew                     |      | 25       |
| Portable restrooms    |      | 2        | Culver City Fire Officer |      | 1        |
| Trailers              |      | 1        |                          |      |          |
| Vans                  |      | 3        |                          |      |          |

**Filming Activities** Camera on sticks; Equipment on property; Exterior Dialogue; Exterior establishing shots; Interior and exterior dialogue; Host demonstrates gift wrapping techniques; Pop up tents in private parking lot; All film activity on private property;

**Jurisdiction Political:** Culver City**Police:** Culver City Police Department**Fire:** Culver City Fire Department**Approvals** CULVER CITY FIRE DEPARTMENT

Thomas MacTavish

**Coordinator Note** COVID compliance officer: Ryan Clark - (281) 419-7063

**Coordinator Note** Rider A changes location from spot check to FSO assigned at the request of Culver City FD. Spot check fee from initial permit will be pre-rated into FSO fees.

**Parking** **Base Camp**  
 Location Type : Filming Location

**Crew Parking**  
 Location Type : Filming Location

**FIRE DEPARTMENT**(310) 253-5925  
CRRFAX (310) 253-5937  
CRRDAVID L. WHITE  
Fire Chief

9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

JEREMY DE BIE  
Fire Marshal

COMMUNITY RISK REDUCTION  
**LOCATION FILMING SPOT CHECK**

|                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                             |                          |           |            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------------------|-----------|------------|
| <b>FilmLA Permit #:</b>                                                                                                                                                                                                                                                                                                                                                                            |                                                                             | <b>Date of Filming:</b>  |           |            |
| <b>Production Name</b>                                                                                                                                                                                                                                                                                                                                                                             |                                                                             | <b>Location Address:</b> |           |            |
| <b>Instructions: Complete the checklist each day before the start of filming. If a "NO" is indicated on any line item below, please halt filming. Correct and document the corrective action under "CORRECTIVE ACTION TAKEN" before the continuation of filming. A hard copy of this document SHALL be completed and readily available on location for the Culver City Fire Department review.</b> |                                                                             |                          |           |            |
| <b>ACCESS AND PARKING</b>                                                                                                                                                                                                                                                                                                                                                                          |                                                                             | <b>YES</b>               | <b>NO</b> | <b>N/A</b> |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                 | Fire department vehicle access maintained (20' width minimum)               |                          |           |            |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                 | Fire hydrants, fire sprinklers, standpipe and FDC unobstructed (3' minimum) |                          |           |            |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                 | Vehicles not obstructing exit doors                                         |                          |           |            |
| 4.                                                                                                                                                                                                                                                                                                                                                                                                 | Designated location for Special Effects vehicles                            |                          |           |            |
| 5.                                                                                                                                                                                                                                                                                                                                                                                                 | Vehicles parked minimum 20' from all tents                                  |                          |           |            |
| <b>Corrective Actions Taken:</b>                                                                                                                                                                                                                                                                                                                                                                   |                                                                             |                          |           |            |
| <b>EXITING</b>                                                                                                                                                                                                                                                                                                                                                                                     |                                                                             | <b>YES</b>               | <b>NO</b> | <b>N/A</b> |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                 | All exits kept clear and unobstructed                                       |                          |           |            |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                 | Exit signs are provided and visible                                         |                          |           |            |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                 | Exit pathway illumination provided and operational                          |                          |           |            |
| 4.                                                                                                                                                                                                                                                                                                                                                                                                 | No hazardous or ignitable material stored in exit pathways                  |                          |           |            |
| 5.                                                                                                                                                                                                                                                                                                                                                                                                 | Minimum 3' aisles and 4' perimeter aisles in Approved Production Facilities |                          |           |            |
| <b>Corrective Actions Taken:</b>                                                                                                                                                                                                                                                                                                                                                                   |                                                                             |                          |           |            |
| <b>ELECTRICAL AND LIGHTING</b>                                                                                                                                                                                                                                                                                                                                                                     |                                                                             | <b>YES</b>               | <b>NO</b> | <b>N/A</b> |
| 1.                                                                                                                                                                                                                                                                                                                                                                                                 | All cords, cables, boxes, fixtures and appliances are in good condition     |                          |           |            |
| 2.                                                                                                                                                                                                                                                                                                                                                                                                 | Cables properly protected                                                   |                          |           |            |
| 3.                                                                                                                                                                                                                                                                                                                                                                                                 | Cables flown or bridged crossing exit pathways and paths of travel          |                          |           |            |
| 4.                                                                                                                                                                                                                                                                                                                                                                                                 | Electrical panels unobstructed and secured with dead fronts                 |                          |           |            |
| 5.                                                                                                                                                                                                                                                                                                                                                                                                 | All combustible material kept clear of light fixtures                       |                          |           |            |
| <b>Corrective Actions Taken:</b>                                                                                                                                                                                                                                                                                                                                                                   |                                                                             |                          |           |            |

| FIRE PROTECTION EQUIPMENT/ FIRE ALARM                                                                                                          |                                                                                                                                                                                                                                        | YES                  | NO | N/A |
|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----|-----|
| 1.                                                                                                                                             | Fire extinguishers charged, tagged and readily available                                                                                                                                                                               |                      |    |     |
| 2.                                                                                                                                             | 40 B-C extinguisher provided for generator and kitchen area                                                                                                                                                                            |                      |    |     |
| 3.                                                                                                                                             | Sprinkler system riser and sprinkler heads are unobstructed                                                                                                                                                                            |                      |    |     |
| 4.                                                                                                                                             | Proper extinguisher provided for type of special event                                                                                                                                                                                 |                      |    |     |
| 5.                                                                                                                                             | Fire alarm placed on "TEST" with monitoring company and Fire Dept.                                                                                                                                                                     |                      |    |     |
| <b>Corrective Actions Taken:</b>                                                                                                               |                                                                                                                                                                                                                                        |                      |    |     |
| GENERATORS                                                                                                                                     |                                                                                                                                                                                                                                        | YES                  | NO | N/A |
| 1.                                                                                                                                             | Generators parked in approved location and attended while operating                                                                                                                                                                    |                      |    |     |
| 2.                                                                                                                                             | Generator free of leaks and not refueled while operating                                                                                                                                                                               |                      |    |     |
| <b>Corrective Actions Taken:</b>                                                                                                               |                                                                                                                                                                                                                                        |                      |    |     |
| TENTS/SMOKING CONTROL                                                                                                                          |                                                                                                                                                                                                                                        | YES                  | NO | N/A |
| 1.                                                                                                                                             | Has the vendor or site manager obtained the proper permit for all tents over 400 square feet?                                                                                                                                          |                      |    |     |
| 2.                                                                                                                                             | Are all tents properly permitted; secured; and provided with the required life and safety equipment including "No Smoking" signs, fire extinguishers and exit signs? Does the tent fabric bear the proper flame retardant (CSFM Logo)? |                      |    |     |
| 3.                                                                                                                                             | No interior smoking permitted; "No Smoking" signs posted and enforced                                                                                                                                                                  |                      |    |     |
| <b>Corrective Actions Taken:</b>                                                                                                               |                                                                                                                                                                                                                                        |                      |    |     |
| FLAMMABLE MATERIAL/ HEATING APPLIANCES                                                                                                         |                                                                                                                                                                                                                                        | YES                  | NO | N/A |
| 1.                                                                                                                                             | Flammable gases and liquids are stored in approved containers, locations and identified                                                                                                                                                |                      |    |     |
| 2.                                                                                                                                             | No refueling of vehicles or equipment while operating                                                                                                                                                                                  |                      |    |     |
| 3.                                                                                                                                             | LPG tanks are stored outside                                                                                                                                                                                                           |                      |    |     |
| 4.                                                                                                                                             | LPG-fueled appliances not allowed without separate FD permit                                                                                                                                                                           |                      |    |     |
| 5.                                                                                                                                             | Adequate clearance maintained between appliances and combustibles                                                                                                                                                                      |                      |    |     |
| 6.                                                                                                                                             | Flammable material are stored >25ft from any flame source                                                                                                                                                                              |                      |    |     |
| <b>Corrective Actions Taken:</b>                                                                                                               |                                                                                                                                                                                                                                        |                      |    |     |
| <b>FALIURE TO COMPLY WITH REQUIERMENTS MAY RESULT IN THE<br/>ISSUANCE OF A FIRE SAFETY OFFICER AND/OR THE REVOCATION OF<br/>FILMING PERMIT</b> |                                                                                                                                                                                                                                        |                      |    |     |
| Name:                                                                                                                                          |                                                                                                                                                                                                                                        | Phone:               |    |     |
| Signature:                                                                                                                                     |                                                                                                                                                                                                                                        | Title:               |    |     |
| Inspector Name:                                                                                                                                |                                                                                                                                                                                                                                        | Inspector Signature: |    |     |

KEEP A HARD COPY OF THIS DOCUMENT ON LOCATION AT ALL TIMES